

Administration Office

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PARTICIPANT INFORMATION: CERTIFICATES OF PARTICIPATION

- 1. A Certificate of Participation for each scheme year is issued to each qualifying laboratory after the results for all EQA schemes for that scheme year have been finalised.
- 2. All qualifying participants are notified by email when the Certificates are published.
- 3. To qualify to receive a Certificate of Participation your laboratory must have:
- 3.1 Registered for one or more full ERNDIM EQA schemes in the relevant scheme year. This <u>excludes</u> any pilot schemes and any full schemes for which the lab:
 - a. Is an Educational Participant,
 - b. Has formally withdrawn from,
 - c. Has been found to be, or has been strongly suspected of, colluding with another lab.
- 3.2 Paid the ERNDIM invoice for the relevant scheme year before 1st September of that year.
- 3.3 Supplied the contact details for the Head of Laboratory / Quality Manager contact.
- 4. It is essential that your own detailed annual reports for each scheme are referred to alongside your certificate. For the Quantitative and Hybrid schemes these are available from www.erndimqa.nl, and for the Qualitative schemes these are available from cscq.hcuge/cscq/ERNDIM or by contacting ERNDIM at admin@erndim.org.
- 5. For all schemes, a 'Yes' in the column 'Subscribed' means that you registered for that scheme.

6. Certificate Format

6.1 Quantitative (QT) and Hybrid (HY) Schemes

The certificate will show the full Quantitative and Hybrid EQA schemes that your laboratory registered for and the method sets specified for each of these. Each method set will be shown on a separate row.

6.1.1 Quantitative Results (QT & HY schemes)

For each of the method sets for an EQA scheme the certificate will show:

- a. The number of analytes included in the scheme.
- b. The number of analytes for you submitted results. This can range from 0 to the number of analytes included in the scheme, excluding any individual analytes selected for Educational Participation.
- c. The number of analytes for which you had satisfactory performance. This can range from 0 to the number of analytes for which you submitted results, excluding any individual analytes selected for Educational Participation.

6.1.2 <u>Interpretation Results (HY schemes only)</u>

For each of the method sets for an EQA scheme the certificate will show:

- a. The number of interpretations included in the scheme. This is the number of samples in the scheme for which you could have saved an interpretation.
- b. The number of interpretations for which the laboratory submitted results. This can range from 0 to the number of samples included in the scheme.
- c. If overall Interpretation performance was satisfactory. Performance criteria for each scheme can be found in the scheme instructions and annual report, all of which can be downloaded from www.erndim.org.

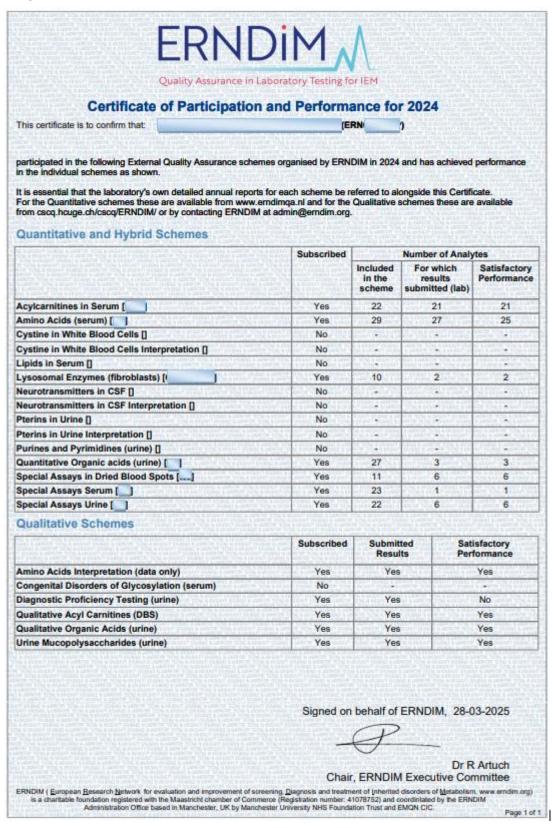
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6.2 Qualitative (QL) Schemes

The certificate will show which full Qualitative EQA schemes:

- a. The laboratory registered for,
- b. The laboratory participated in, and
- c. The laboratory had satisfactory performance for. Performance criteria for each scheme can be found in the scheme instructions and annual report, all of which can be downloaded from www.erndim.org.

6.3 Example Certificate



END

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